



**CSURMA ATHLETIC INJURY MEDICAL EXPENSE COMMITTEE
MEETING AGENDA
“This is an Open Public Meeting”**

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

TELECONFERENCE LOCATIONS

1. CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA
2. CSU, Fresno, 1620 E Bulldog Lane, Fresno, CA 93740
3. CPSU, San Luis Obispo, 1 Grand Ave, San Luis Obispo, CA 93407

Meeting Date: January 11, 2017

Primary Location: Alliant Insurance Services
Torre Pines Conference Room
701B Street, 6th Floor
San Diego, CA 952101

Time: 10:30 AM

Legend: **A** = Action
I = Information
V = Verbal

A. CALL TO ORDER

1. **Approval of the Agenda** **A** p. 4

B. PUBLIC COMMENTS

C. GENERAL ADMINISTRATION

1. **Approval of Minutes –October 17, 2016** **A** p. 5
The Committee will be asked to approve the minutes from their last meeting.

2. **AIME Financial Statements at September 30, 2016** **I** p. 13
The Committee will receive a financial report of the AIME program at September 30, 2016.

3. **AIME Loss Reports and Claim Trends** **I** p. 16
 - a. **A-G Run Off**
The Committee will receive a summary report from A-G Administrators of the program’s claims experience and trends.

- b. **HSR** **I** p. 17
The Committee will receive a summary report from Health Special Risks, of the program’s claims experience and trends.

4. **CSURMA Executive Committee Report** **I** p. 18
The Committee will receive a verbal report from the Executive Committee Liaison.

5. **Fiscal Year 2017/2018 AIME Program Deposits** A p. 19
The Committee will review and is asked to approve the draft FY 2017/2018 AIME Program Deposits.

6. **Renewal of Prospective Student Athletes Insurance** A p. 21
The Committee will receive a renewal proposal for the Prospective Student Athletes Insurance and take action as necessary.

7. **AIME Claims Procedure Enhancement** A p. 25
The Committee will receive a report from the Third Party Administrator, HSR regarding the enhancement to the claims reporting procedure and take action as necessary.

8. **AIME Vendor Master Agreements** A p. 26
The Committee will be asked to discuss and make recommendations as respects the AIME Vendor Agreement, as discussed at its May 02, 2016 meeting, taking action as necessary.

9. **AIME Committee Nominations and Elections** A p. 27
The Committee will be asked to discuss potential nominations for adding new Committee members as discussed at its May 2016 meeting, taking action as necessary.

10. **2016/2017 Risk Management Training** I p. 29
The Committee will receive a report from the task group as respects training recommendations for FY 2016/2017.

11. **CSURMA AIME Other Business** A p. 30
The Committee will be asked to discuss any additional business matters, taking action as necessary.

12. **CSURMA AIME 2017 Meeting Calendar** I p. 31
The CSURMA AIME 2017 meeting calendar as approved at its October 17, 2016 meeting.

- D. **CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1) –**
Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.

No items are scheduled for closed session at today's meeting.



E. INFORMATION ITEMS

1. CSURMA AIME Committee Members Roster

I p. 33

F. ADJOURNMENT

The next CSURMA AIME Committee meeting is scheduled to meet in May 1, 2017. If you have questions regarding the agenda package, please contact Stacey Weeks at sweeks@alliant.com / (415) 403-1448.

APPROVAL OF THE AGENDA

ISSUE: The Committee will be asked to approve the agenda for today's meeting.

RECOMMENDATION: Staff recommends that the Committee approve the agenda as presented.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S): None.

APPROVAL OF MINUTES – OCTOBER 17, 2016

ISSUE: The Committee will be asked to review and approve the draft minutes from its October 17, 2016 meeting.

RECOMMENDATION: It is recommended that the Committee approve the minutes from its October 17, 2016 meeting, including corrections as necessary.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S):

- a. CSURMA AIME Committee Meeting Minutes – October 17, 2016

**MINUTES OF THE CSURMA
AIME COMMITTEE MEETING
OCTOBER 17, 2016
SACRAMENTO, CALIFORNIA**

MEMBERS PRESENT

Anita Barker, CSU Chico (Teleconference)
Kelli Eberlein, CSU Fresno (Teleconference)
Ashlie Kite, CSU Long Beach
Cindy Masner, CSU Long Beach
Brandon Padilla, CSU Sacramento
Summer Rivera, CSU Fullerton
Scott Shaw, San Jose State University
Kristal Slover, CPSU, San Luis Obispo
Judy Van Leuven, CSU San Bernardino – Executive Committee Liaison

MEMBERS ABSENT

None

STAFF, GUESTS & CONSULTANTS

Tom Lenihan, Health Special Risks
Robert Leong, Alliant Insurance Services
James Shipp, A-G Administrator (Teleconference)
Stacey Weeks, Alliant Insurance Services

A. CALL TO ORDER

The meeting was called to order at 10:32 a.m. by the Chair, Scott Shaw. Introductions were made. Scott explained the teleconference procedure, per Bagley-Keene where roll call voting is required and introductions were made. Scott discussed the “guest” procedure for comments/recommendations.

1. Approval of the Agenda

A motion was made to approve the agenda.

MOTION: Ashlie Kite **SECOND:** Summer Rivera **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein		X		
Ashlie Kite	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

B. PUBLIC COMMENTS

There were no public comments.

C. GENERAL ADMINISTRATION

C1. Approval of Meeting Minutes – May 02, 2016

A motion was made to accept the meeting minutes of May 02, 2016 as provided at today’s meeting.

MOTION: Cindy Masner **SECOND:** Anita Barker **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein		X		
Ashlie Kite	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

C2. AIME Financial Statement at June 30, 2016

The financial statement at June 30, 2016 was discussed with the Committee. The program is funded at a 70% confidence level. Claim Paid/Legal is under \$2,566,000. The accounts payable amount includes funding for A-G Administrators and HSR. Rob discussed the CSURMA Financial Audit findings with the Committee. A copy of the audited financial report will be made available.

C3a. AIME Loss Reports and Claims Trend – Run Off – A-G

James Schipp reviewed the loss data and summary of claims where claims are broken out by med pay/discounts/CSU payment by plan year for 12 months. The Plan provides for a two year benefit period. The primary insurance payments have seen a decline. The success of the discount percentage is a combination of the athletic trainer and the adjusters. James discussed the enhanced on-line reporting system. Explanation of Benefits (EOB) are moving from paper distribution to e-EOB (electronic). In addition, enhancements include on-line claim form reporting. The program is doing well and dealing with medical inflation and affordable care act.

C3b. AIME Loss Reports and Claims Trend – HSR

Tom Lenihan discussed the loss data and claims trend. Total paid to date at \$1.2 million. California Care is working and seeing an increase in deductibles and co-pays. Tom discussed the detailed claims graphs with the Committee. Tom discussed the change with

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forwarding EOBs, where HSR’s IT is working to provide a copy of the EOB on-line rather than mailing EOBs in bulk. Tom discussed the on-line reporting enhancement where the Explanation of Benefits (EOB) are moving from paper distribution to electronic. The Committee discussed the discounts and how members should contact HSR prior to discussing discounts with OCCU-net.

C4. CSURMA Executive Committee Report

Jody Van Leuven reported on the Executive Committee meeting of November 2, 2016. The following was discussed and/or approved by the Executive Committee:

- Long Range Planning goals were discussed
- The Committee received a report on the audited financial statement. An audit is conducted annually with KPMG
- Captive Insurance vehicle was discussed to invest funds wisely where larger interest rates would be received. Discussed possibly investing dividends
- Risk pool dividends were approved

C5. Claims Administrator Service Agreement

Stacey Weeks discussed the service agreement between Health Special Risks (HSR) and CSURMA AIME, provides terms for HSR to continue claims administration services for all member claims. The agreement is effective for a three year period, effective July 1, 2015 – June 30, 2018. HSR is proposing an increase of 5% effective July 1, 2016 – June 30, 2017 (Plan Year 2) and no increase in fees for the Plan Year 3.

The Committee went into CLOSED SESSION

The Committee discussed the proposed Amendment #1 to the CSURMA AIME/HSR Third Party Administration agreement.

A motion was made to approve Amendment #1 to the CSURMA AIME/HSR Third Party Administration agreement as presented at today’s meeting. In addition, the Committee approved the proposal for a flat rate (no increase) for Plan Year 3, to the Third Party Administration agreement.

MOTION: Cindy Masner **SECOND:** Kristal Slover **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein		X		
Ashlie Kite	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

The Committee moved out of CLAOSSED SESSION

Scott Shaw reported that the Committee unanimously approved the Amendment #1 – Plan Year 2, to the CSURMA AIME/HSR Third Party Administration fees as proposed at today’s meeting. In addition, the Committee approved the flat rate (no increase) for Plan Year 3.

C6. CSURMA AIME Plan of Benefits

The Committee reviewed and discussed newly revised draft Plan of Benefits. The Plan of Benefits will be retroactive effective July 1, 2016. The Chiropractic fee benefit has been added per discussion at the Committee’s January 2016 meeting.

A motion was made to approve the revised Plan of Benefit, effective July 1, 2016, as discussed at today’s meeting.

MOTION: Anita Barker **SECOND:** Cindy Masner **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein		X		
Ashlie Kite	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

C7. Acceptance of AIME Draft Actuarial Report as of June 30, 2016

Rob Leong reported that each year CSURMA retains the services of an independent actuary to perform an actuarial study and develop loss costs for the program. The actuarial report is used to develop total funding goals for the next year. CSURMA has been utilizing Aon for many years and they are utilized in providing actuarial studies for other CSURMA programs. Rob discussed the actuarial report in detail with the Committee and specifically discussed the actuaries conclusions detailed on page three of the report. The 70% confidence funding level is the level approved by the AIME Committee. Rob discussed the cost per athlete levels and the projections for the upcoming year 2017/2018. Rob also discussed the cost by sport and the many factors involved in determining the cost by sport.

A motion was made to accept the Actuarial Report as of June 30, 2016 and as presented at today’s meeting.

MOTION: Anita Barker **SECOND:** Cindy Masner **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein		X		
Ashlie Kite	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

C8. Fiscal Year 2017/2018 AIME Program Deposits

With the census information received, there is an overall increase due to the rise of medical costs and trends, the program will see a 7.6% increase overall. Program deposits were calculated using the draft actuarial report dated August 19, 2016 and the financial statements prepared by the CSURMA Accountant for fiscal year ending 2016. If the premium increases for that Member, the increase is borne by the Member and not the AIME members.

The item is for information purposes and will be discussed at the Committee’s January 2017 meeting.

C9. Estimated Target Reserve Funding Analysis at June 30, 2016

Rob Leong reported that every year the Committee adopts a Target Reserve Funding to assure the long-term financial strength of the AIME risk pool which includes an element of self-insurance as of the last fiscal year. Target Reserve Funding aids the Committee in reviewing its funding goals, assess possible impacts on future rates, and determine a dividend from reserve funds or an assessment to fund deficits. Rob reported that Staff did a funding analysis at a 70% confidence level, where the AIME Program will achieve its funding goal.

C10. AIME Vendor Agreements

Scott Shaw discussed the goal to standardize discounts. By standardizing discounts, it would ease billing challenges. Scott highlighted the discount benefits with the DonJoy (DJO) vendor agreement to include:

- 25% discount off list price
- Include Sponsorship language
- Include Insurance language
- Include language to process order, send equipment and AIME will guarantee payment

All “master” agreements are *not* considered “exclusive” agreements. The goal in developing “master” agreements is to assist the smaller members when they need equipment and do not receive a discount because of the purchase amount. After the agreement is in a “final draft” version, Staff will present to the Chancellor’s Office of General Counsel for review.

This item was presented as information only and no action was required at today’s meeting.

C11. Review of the AIME Committee Nominations and Elections

The Committee discussed at prior meetings, adding additional Committee members. In the discussion, Committee members offered recommendations of potential Committee members. The Committee discussed the potential nominee’s and determined that additional discussions and recommendations were required.

Committee member, Ashlie Kite, was the Associate Director of Athletics at CSU Northridge, has accepted a position at CSU Long Beach. Both Cindy Masner and Ashlie Kite are Committee members from CSU Long Beach. The Committee agreed that both CSU Long Beach members would remain on the Committee. The Committee discussed potential Committee members and will continue the discussion at its January 2017 meeting.

This item was presented as information only and no action was required at today’s meeting.

C12. CSURMA AIME 2017 Meeting Calendar

The Committee discussed and approved the following 2017 AIME Committee meeting dates and places:

- January 11, 2017 – Alliant Insurance Services, San Diego
- May 1, 2017 – Alliant Insurance Services, San Francisco
- October 16, 2017 – CSU Fullerton

C13. 2015/2016 Risk Management Training

The Committee discussed the following risk management training items:

- CSURMA AIME Orientation – North/South
- Develop a method to communicate information to the AIME members
- Develop a newsletter
- Conduct webinars
- Send out e-blast communications – quarterly

C14. Other Business

Staff proposed conducting “Outreach” sessions via webinar and/or campus visits, and The Committee directed Scott Shaw and Alliant staff to develop a newsletter to provide educational sessions to the AIME membership as respects the AIME benefits (Plan of Benefits; NCAA policy; Student Travel Accident policy; Participant Accident policy). Mental Health, domestic athlete medical, proof of student athlete status and foreign travel coverage topics were discussed and Staff was directed to research and bring back information at future Committee meetings.

The Committee discussed the new “best practice” procedures that were approved at the NCAA conference.

D. CLOSED SESSION

No items scheduled for closed session at today’s meeting.

E. INFORMATION ITEMS

E1. AIME Committee and Staff Directory

Please provide revisions and updates to Stacey Weeks.

F. Adjournment

The meeting was adjourned at 2:38 p.m.

A motion was made to adjourn the meeting at 2:38 p.m.

MOTION: Cindy Masner **SECOND:** Kristal Slover **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein		X		
Ashlie Kite	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

The meeting was adjourned at 2:38 p.m.

AIME FINANCIAL STATEMENT AT SEPTEMBER 30, 2016

ISSUE: The Financial Statements at September 30, 2016 (unaudited) is attached for information purposes.

RECOMMENDATION: No action required; this item is presented as information only.

FISCAL IMPACT: None.

BACKGROUND: Accounting records are managed by the CSU Office of the Chancellor. Periodic statements are prepared by the Accountants to express the financial status of CSURMA's coverage programs.

PUBLICATION: None.

ATTACHMENT(S):

- a. AIME Financial Statements at September 30, 2016

California State University Risk Management Authority

Balance Sheet - Campus Programs as of 9/30/2016

(Unaudited)

	<u>Liability</u>	<u>Workers' Compensation</u>	<u>IDL/NDI/UI</u>	<u>Property</u>	<u>AIME</u>	<u>Auto Liability</u>	<u>Total Campus Programs as of 9/30/2016</u>
Assets:							
Cash and Investments	10,593,525	27,718,795	6,609,227	3,967,249	2,240,010	688,469	51,817,274
Other long-term investments	32,413,144	60,059,226	7,510,952	5,128,861	3,517,092	0	108,629,275
Accounts receivable	2,471,937	639,871	0	1,283,392	0	0	4,395,200
Loan receivable	0	0	0	0	0	0	0
Reinsurance receivable	0	215,514	0	0	0	0	215,514
Accrued interest receivable	1,189	2,427	390	252	159	0	4,418
Prepaid insurance	1,868,883	21,770,500	1,617	849,672	14,210	0	24,504,882
Prepaid expense	382,926	2,150,329	8,305	483,058	423,667	0	3,448,284
Total assets:	<u>47,731,604</u>	<u>112,556,663</u>	<u>14,130,490</u>	<u>11,712,483</u>	<u>6,195,138</u>	<u>688,469</u>	<u>193,014,848</u>
Liabilities:							
Accounts payable	83,290	801,749	* 6,536,717	10,266	305,139	0	7,737,162
Unearned revenue	9,371,772	28,367,411	10,125,000	2,865,878	3,118,742	634,368	54,483,171
SELF assessment liability	0	8,181,789	0	0	0	0	8,181,789
Reported claims	10,997,441	32,156,316	0	0	105,426	0	43,259,183
Claims incurred but not reported	9,783,891	16,338,367	0	0	2,108,516	0	28,230,774
Total liabilities:	<u>30,236,394</u>	<u>85,845,632</u>	<u>16,661,717</u>	<u>2,876,144</u>	<u>5,637,823</u>	<u>634,368</u>	<u>141,892,079</u>
Fund balance	17,495,209	26,711,031	-2,531,227	8,836,339	557,315	54,101	51,122,769
Total liabilities and fund balance	<u>47,731,604</u>	<u>112,556,663</u>	<u>14,130,490</u>	<u>11,712,483</u>	<u>6,195,138</u>	<u>688,469</u>	<u>193,014,848</u>

* IQ claims expenses accruals were calculated based on on the previous 12 months' average claims expenses and the trend which has been higher in the 1st quarter. We expect expenses to be in line with the budget by year end.

**California State University Risk Management Authority
Income Statement - Campus Programs as of 9/30/2016**

(Unaudited)

	<u>Liability</u>	<u>Workers' Compensation</u>	<u>IDL/NDI/UI</u>	<u>Property</u>	<u>AIME</u>	<u>Auto Liability</u>	<u>Campus Programs 9/30/2016</u>
OPERATING REVENUES:							
Contributions	3,547,815	9,455,804	3,375,000	2,198,800	1,039,581	211,456	19,828,455
Reinsurance premiums	-444,808	0	0	-1,243,507	0	0	-1,688,315
Total operating revenues:	<u>3,103,007</u>	<u>9,455,804</u>	<u>3,375,000</u>	<u>955,293</u>	<u>1,039,581</u>	<u>211,456</u>	<u>18,140,140</u>
OPERATING EXPENSES:							
DIRECT PROGRAM EXPENSES:							
Claims payment & legal expenses	3,963,087	7,590,088	6,520,000	858,596	896,094	0	19,827,864
Deductible recoveries	-1,738,382	0	0	0	0	0	-1,738,382
Claims administrators	21,985	956,122	18,096	0	50,000	0	1,046,203
Claims management information system	7,673	8,067	0	0	0	0	15,740
Program administrator	43,795	117,794	42,285	53,327	2,588	0	259,789
Brokerage commissions	-3,274	76,066	15	192,851	420	0	266,077
Insurance premiums	614,183	7,255,327	0	277,478	3,746	0	8,150,734
Taxes, assessments & fees	0	0	0	0	0	0	0
Actuarial services	0	0	0	0	0	0	0
Workshops/training	1,594	4,234	1,511	923	0	0	8,263
Loss control	71,294	8,132	0	13,961	0	0	93,386
Reinsurance/excess recovery	0	-2,746,816	0	0	0	0	-2,746,816
Program committee	0	0	0	0	0	0	0
Dividend distributions	0	0	0	0	0	0	0
Change in claims losses and loss adj. exp.	0	0	0	0	0	0	0
Total direct program expenses:	<u>2,981,954</u>	<u>13,269,013</u>	<u>6,581,908</u>	<u>1,397,136</u>	<u>952,848</u>	<u>0</u>	<u>25,182,858</u>
GENERAL & ADMINISTRATIVE EXPENSES:							
Financial audit	4,382	11,637	4,154	2,538	1,280	0	23,990
Executive committee & board expenses	0	0	0	0	0	0	0
JPA insurance	528	1,476	528	313	152	0	2,997
Memberships, associations & dues	698	29,499	697	413	201	0	31,508
Chancellor's office accounting services	12,779	33,942	12,114	7,403	3,732	0	69,971
Risk management expenses	27,721	73,577	26,261	16,048	8,090	0	151,696
JPA legal	0	0	0	0	0	0	0
Miscellaneous indirect services	1,628	2,403	859	516	243	0	5,649
Total general & administrative expenses:	<u>47,736</u>	<u>152,534</u>	<u>44,612</u>	<u>27,232</u>	<u>13,698</u>	<u>0</u>	<u>285,812</u>
Total operating expenses:	<u>3,029,690</u>	<u>13,421,547</u>	<u>6,626,520</u>	<u>1,424,368</u>	<u>966,546</u>	<u>0</u>	<u>25,468,669</u>
NON-OPERATING REVENUES:							
Investment income	-42,139	-93,718	9,369	-9,667	2,433	0	-133,722
Total non-operating revenues:	<u>-42,139</u>	<u>-93,718</u>	<u>9,369</u>	<u>-9,667</u>	<u>2,433</u>	<u>0</u>	<u>-133,722</u>
BEGINNING RETAINED EARNINGS	17,464,030	30,770,492	710,923	9,315,081	481,847	-157,355	58,585,019
NET SURPLUS/(DEFICIT)	31,179	-4,059,461	-3,242,150	-478,742	75,468	211,456	-7,462,251
ENDING RETAINED EARNINGS	<u>17,495,209</u>	<u>26,711,031</u>	<u>-2,531,227</u>	<u>8,836,339</u>	<u>557,315</u>	<u>54,101</u>	<u>51,122,769</u>

AIME LOSS REPORTS AND CLAIM TRENDS – A-G RUN OFF

ISSUE: The Committee will hear a report from the A-G Claims Administrator on loss experience and claim trends.

RECOMMENDATION: No action is requested.

FISCAL IMPACT: Information Item only.

BACKGROUND: A-G Administrators provides third party claims administration for the “Run-Off” period, effective June 30, 2015 – June 20 2017.

PUBLICATION: None

ATTACHMENT(S):

- a. Claims Paid & Savings Report: Claims & Loss Summary by campus - December 31, 2016 (*Handout*)

AIME LOSS REPORTS AND CLAIM TRENDS - HSR

ISSUE: The Committee will hear a report from Health Special Risks (HSR), the Claims Administrator on loss experience and claim trends for the period beginning July 1, 2015.

RECOMMENDATION: No action is requested.

FISCAL IMPACT: Information Item only.

BACKGROUND: HSR provides third party claims administration. Effective July 1, 2015

PUBLICATION: None

ATTACHMENT(S):

- a. Monthly Claims Payment Summaries by Campus/Paid at December 31, 2016 (*Handout*)

CSURMA EXECUTIVE COMMITTEE REPORT

ISSUE: The AIME Committee will receive a report from the CSURMA Executive Committee Liaison, Jody Van Leuven, regarding the Executive Committee's November 2, 2016 and January 8, 2017 meetings.

RECOMMENDATION: This is an information item only; no action is required.

FISCAL IMPACT: None.

BACKGROUND: Jody Van Leuven, CSU San Bernardino, is the Executive Committee Liaison for AIME.

PUBLICATION: None.

ATTACHMENT(S): None.

FISCAL YEAR 2017/2018 AIME PROGRAM DEPOSITS

ISSUE: The Executive Committee delegated authority to the AIME Committee to develop and approve FY 2017/18 program deposits for the AIME risk pool. The Program Administrator has calculated FY 2017/18 AIME program deposits for the Committee’s review at today’s meeting. Program deposits were calculated using the draft actuarial report dated August 19, 2016 and the financial statements prepared by the CSURMA Accountant for fiscal year ending 2016.

RECOMMENDATION: The AIME Committee is asked to review the Draft FY 2017/18 Program Deposits and make a recommendation to the Board of Directors for adoption.

FISCAL IMPACT: Program Deposits determine total program contribution for FY 2017/18.

BACKGROUND: Program deposits have been calculated per the rating plan adopted by the AIME Committee. The current rating plan has been in effect since the beginning of FY 2015/16.

PUBLICATION: None.

ATTACHMENT(S):

- a. Draft FY 2017/18 AIME Program Funding Cost Summary

CSURMA		0% Actuary Based		50% Min Variance			
Athletic Injury Medical Expense (AIME)		100% Claims Based		200% Max Variance			
FY 2017/18							
Campus	5 Years Actual Claims	Annual Trended Claims	2017-18 Premium Draft 1	2016-17 Premium Final	Subsidy	\$ Chg Premium	% Chg Premium
Bakersfield	581,402	183,440	228,431	204,402	0	24,029	10.5%
Chico	123,975	38,976	51,745	53,740	0	(1,995)	-3.9%
Dominguez Hills	480,380	135,115	187,959	119,042	0	68,917	36.7%
East Bay	220,429	67,570	88,912	84,775	0	4,137	4.7%
Fresno	1,126,988	335,909	441,800	403,095	0	38,705	8.8%
Fullerton	384,899	121,385	153,410	182,462	0	(29,052)	-18.9%
Humboldt	263,519	83,225	106,571	96,248	0	10,323	9.7%
Long Beach	645,830	201,829	253,976	305,624	0	(51,648)	-20.3%
Los Angeles	256,149	77,880	102,284	107,862	0	(5,578)	-5.5%
Maritime Academy	47,343	14,417	21,316	19,625	0	1,691	7.9%
Monterey Bay	527,388	164,199	206,684	169,240	0	37,444	18.1%
Northridge	811,847	250,158	318,236	268,248	0	49,988	15.7%
Pomona	95,978	29,259	39,729	48,012	0	(8,283)	-20.8%
Sacramento	1,088,322	320,562	425,925	331,079	0	94,846	22.3%
San Bernardino	95,918	29,853	40,330	43,033	0	(2,703)	-6.7%
San Diego	1,468,721	450,190	577,431	546,776	0	30,655	5.3%
San Francisco	229,210	68,050	91,489	85,186	0	6,303	6.9%
San Jose	1,213,079	367,451	474,191	472,017	0	2,174	0.5%
San Luis Obispo	1,138,930	350,790	446,379	399,419	0	46,960	10.5%
San Marcos	253,079	75,342	101,293	102,976	0	(1,683)	-1.7%
Sonoma	148,970	41,833	60,972	44,685	0	16,287	26.7%
Stanislaus	203,861	61,539	81,833	70,777	0	11,056	13.5%
TOTAL	11,406,217	3,468,974	4,500,896	4,158,323	1	342,573	7.6%

1. Paid claims at 6/30/16 per HSR
2. Trended at 10% annual cost inflation

1. Actuary Report, dated 8/19/16
2. Five Years Loss History as of 6/30/16
3. 70% Actuarial Confidence
4. Projected claims discounted to present value 2%
5. Minimum **50%**
6. Maximum **200%**
7. 100% claims based
8. Fall/Spring Football combined
9. Excess Ins allocated per actuary's projected losses
10. Adm & Gen Exp allocated per # participants

**RENEWAL OF PROSPECTIVE STUDENT ATHLETES
INSURANCE PROGRAM**

ISSUE: AIME purchases Prospective Student Athletes Insurance to cover prospective student athletes (PSA) at an NCAA member school, while participating in an on-campus evaluation as a PSA. The Committee will receive a report from Staff regarding the renewal proposal for Prospective Student Athletes Insurance program, and be asked to discuss the proposal.

The Table below shows CSURMA’s historical and current coverage program and renewal costs. The Prospective Student Athletes coverage is effective February 1, 2016 – February 1, 2017.

Table 1
CSURMA Historical Prospective Student Athletes Coverage

Premiums & Coverage

Year	Carrier	Limits	Deductible	Premium
2014/15	ACE Insurance Company	\$10,000	\$ 0	\$ 5,025
2015/16	ACE Insurance Company	\$10,000	\$ 0	\$ 5,025
2016/17	ACE Insurance Company	\$10,000	\$ 0	\$ 5,025
2017/18*	ACE Insurance Company	\$10,000	\$ 0	TBD

*Quoted Renewal Cost

RECOMMENDATION: It is recommended that the Committee review and accept the renewal quote for the Prospective Student Athletes coverage.

FISCAL IMPACT: Total cost for the renewal of the Student Travel Accident for 2016/2017 is \$5,025, and reflects no increase in cost. The amount is within the FY 2016/2017 budgeted amount.

BACKGROUND: At the NCAA Convention in January 2011, the Legislative Council approved a proposal “eligibility” of a men’s basketball prospective student-athlete. The NCAA defines a “prospective student-athlete” as any individual who has started classes for the seventh grade and is not enrolled in the member institution at the time of the practice or test. The Prospective Student Athletes policy provides coverage for injuries to CSU prospective student athletes ages 14 – 25 participating in sponsored and supervised tryouts.

ATTACHMENT(S): Prospective Student Athlete PAI Summary



Athletic Injury Medical Expense (AIME) Program

COVERAGE SUMMARY

INSURER:
CSURMA (Self Insured Plan of Benefits)

AXIS Insurance Company (Travel Accident and AD&D)

POLICY TERM:
July 1, 2016 to July 1, 2017

POLICY NO:
CSURMA-AIME-1617
COSB-50821-926



QUESTIONS:

Stacey L. Weeks
(415) 403-1448
sweeks@alliant.com

Robert Leong
(415) 403-1441
rleong@alliant.com

Van Rin
(415) 403-1408
vrin@alliant.com

COVERED NAME ENTITY:

California State University Risk Management Authority (CSURMA)

COVERED MEMBERS:

1. California State University, Bakersfield
2. California State University, Chico
3. California State University, Dominguez Hills
4. California State University, East Bay
5. California State University, Fresno
6. California State University, Fullerton
7. Humboldt State University
8. California State University, Long Beach
9. California State University, Los Angeles
10. California Maritime Academy
11. California State University, Monterey Bay
12. California State University, Northridge
13. California State Polytechnic University, Pomona
14. California State University, Sacramento
15. California State University, San Bernardino
16. San Diego State University
17. San Francisco State University
18. San Jose State University
19. California Polytechnic State University, San Luis Obispo
20. California State University, San Marcos
21. Sonoma State University
22. California State University, Stanislaus

COVERAGE PARTIES:

Any regularly enrolled student who is a participant on the intercollegiate team roster of the covered member, or is engaged in scheduled activities to become a roster participant of an intercollegiate team of the covered member.

COVERED ACTIVITIES:

Self Insured Plan of Benefits:

Benefits are limited to injuries sustained during participation in regularly scheduled intercollegiate sports events of the covered member, including during the regular season for such sport and the supervised or customary activities within the scope of such sport. Coverage includes the sports listed on the sports census from each covered member.

Travel Accident and AD&D (AXIS Insurance Company):

Class 1: Provides coverage benefits while participating in the supervised and sponsored participation, practice or off season conditioning of a participating intercollegiate sport. Coverage does not include travel. The covered loss must take place a) on the premises of the member campus during normal hours of operation or during scheduled functions; b) on the premises of the member campus during other periods if attending or participating in a Covered Activity; or c) away from the premises of the member campus while attending or participating in a Covered Activity at its scheduled site.

Class 2: Provides coverage benefits while participating in the supervised and sponsored group travel only for activities covered under Class 1. This coverage includes, travel without delay, deviation or interruption, between home and the site of the Covered Activity.

While we believe this Summary of Insurance fairly represents the terms, conditions and exclusions found in your insurance policies, in the event of any differences between the policies themselves and this summary, the policy provision will direct any resolution. This summary is not intended to replace or supersede any of your insurance contracts.



Athletic Injury Medical Expense (AIME) Program

COVERAGE SUMMARY

INSURER:

CSURMA (Self Insured Plan of Benefits)

AXIS Insurance Company (Travel Accident and AD&D)

POLICY TERM:

July 1, 2016 to July 1, 2017

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**QUESTIONS:**

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sweeks@alliant.com

Robert Leong
(415) 403-1441
rleong@alliant.com

Van Rin
(415) 403-1408
vrin@alliant.com

COVERED BENEFITS (Plan of Benefits):

1. Medical Expense
2. Expanded Medical Benefits
3. Excess Accident provision
4. HMO/PPO provision
5. Re-injuries and Aggravations of prior injury
6. Third Party Refunds are defined

COVERED BENEFITS (Accident / Travel Policy):

The amount of each Covered Expense where applicable will be the Usual and Customary Charge

- Inpatient Hospital Services
- Miscellaneous Expenses (In-Hospital Physiotherapy; Nurse Services; Orthopedic Appliances; Pre-Admission Test)
- Ambulatory Medical Center
- Emergency Room Treatment
- Physician Services
- Outpatient X-ray, CT Scan, MRI and Laboratory Tests
- Ambulance Services (Air and Ground)
- Medical Equipment Rental (Includes Orthopedic devices)
- Medical Services and Supplies
- Dental Services
- Prescription Drugs

LIMITS / SUB-LIMIT / DEDUCTIBLE:**Self Insured Plan (Plan of Benefits CSURMA)**

\$90,000 Each Condition
\$0 Deductible
104 weeks Benefit Period

Travel Accident and Accidental Death & Dismemberment (AXIS Insurance Company)

\$15,000 Class 1 – does not include group travel
\$15,000 Class 2 – includes group travel
\$500,000 Accidental Death & Dismemberment

Full Excess Medical Expense

Other Health Care Plan Reduction 0%
\$0 Class 1 – total maximum for all Accident Medical Benefits
\$90,000 Class 2 – total maximum for all Accident Medical Benefits
90 days after First Covered Expenses must be incurred
Covered Accident
260 weeks Benefit Period
Deductible Class 1 - \$0
Deductible Class 2 - \$25,000 each Covered Accident

While we believe this Summary of Insurance fairly represents the terms, conditions and exclusions found in your insurance policies, in the event of any differences between the policies themselves and this summary, the policy provision will direct any resolution. This summary is not intended to replace or supersede any of your insurance contracts.



Athletic Injury Medical Expense (AIME) Program

COVERAGE SUMMARY

INSURER:

CSURMA (Self Insured Plan of Benefits)

AXIS Insurance Company (Travel Accident and AD&D)

POLICY TERM:

July 1, 2016 to July 1, 2017

POLICY NO:

CSURMA-AIME-1617
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rleong@alliant.com

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(415) 403-1408
vrin@alliant.com

COMMON EXCLUSIONS (Partial):

1. Suicide or any attempt thereof by a covered person
 - Intentionally self-inflicted injuries
 - Any injury occurring other than as a participant in a member campus intercollegiate athletic event, or the practice thereof
 - Dental treatment, except as a result of injury to sound and natural teeth
 - The covered person being intoxicated
 - Expenses for the treatment of sickness or disease
- Benefit will not be paid for services or treatment rendered by any person who is:
- a. employed or retained by member campus
 - b. living in the Insured Person's household
 - c. an Immediate Family Member, including domestic partner, of either the Insured Person or the Insured Person's Spouse; or
 - d. the Insured Person

THIRD PARTY CLAIMS ADMINISTRATOR (Effective July 1, 2015):

Health Special Risk, Inc. (HSR)
HSR Plaza II, 4100 Medical Parkway
Carrollton, TX 75007

While we believe this Summary of Insurance fairly represents the terms, conditions and exclusions found in your insurance policies, in the event of any differences between the policies themselves and this summary, the policy provision will direct any resolution. This summary is not intended to replace or supersede any of your insurance contracts.

AIME CLAIMS PROCEDURE ENHANCEMENT

ISSUE: At its October 17, 2016 meeting, Health Special Risk (HSR) announced the enhancement of providing members with the Explanation of Benefits (EOB) on-line. The Committee will receive a report on the enhancement from HSR at today's meeting.

RECOMMENDATION: It is recommended that the Committee discuss and make recommendations and provide direction to Staff as appropriate.

FISCAL IMPACT: None.

BACKGROUND: The AIME Committee conducted a Request for Proposal (RFP) for the Third Party Administrator agreement in May 2015. A review of the claims procedure is appropriate in providing direction to Health Special Risk (HSR), in processing claims.

PUBLICATION: None.

ATTACHMENT(S): None.

AIME VENDOR MASTER AGREEMENTS

ISSUE: The Committee Chair, Scott Shaw has been working on behalf of the Committee in obtaining a standard discount for all of the CSU schools with vendors. The goal would be to standardize discounts. By standardizing discounts, it would ease billing challenges. The Committee will be asked to discuss and make recommendations to potentially obtain standard discounts for all of the CSU schools with vendors.

RECOMMENDATION: It is recommended that the Committee discuss and make recommendations for future agreements, and take action as necessary.

FISCAL IMPACT: None.

BACKGROUND: The Committee Chair, Scott Shaw has been working on behalf of the Committee in obtaining a standard discount for all AIME members with vendors. The standard discount would be available for all AIME members to use at their discretion. The third party administrators and some AIME members have had discounts in place and the goal would be to standardize the discounts.

PUBLICATION: None.

ATTACHMENT(S): None.

**REVIEW OF THE AIME COMMITTEE
NOMINATIONS AND ELECTIONS**

ISSUE: At its October 2015 meeting, the Committee discussed adding additional Committee members. In the discussion, Committee members offered recommendations of potential Committee members. The Committee will discuss and review the potential Committee members at today's meeting.

RECOMMENDATION: The Committee will discuss the potential additional Committee members, taking action as necessary.

FISCAL IMPACT: None

BACKGROUND: AIME Committee members serve two-year terms. The goal of staggering the seat elections is to maintain continuity, so that AIME benefits from the expertise Committee members develop during their terms. The AIME Committee Chair serves a two-year term.

PUBLICATION: None

ATTACHMENT(S):

- a. AIME Committee Terms of Office

CSURMA

AIME TERMS OF OFFICE at July 2016

Position	7/1/07 - 7/1/08	7/1/08 - 7/1/09	7/1/09 - 7/1/10	7/1/10 - 7/1/11	7/1/11 - 7/1/12	7/1/12 - 7/1/13	7/1/13 - 7/1/14	7/1/14 - 7/1/15	7/1/15 - 7/1/16	7/1/16 - 7/1/17
Member - Chair	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006
Member	Fusco (Sonoma)	Kelli Eberlein (Fresno) 6/2008	Kelli Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008
Member	Marnier (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner / Kite (Long Beach) 11/2006	Masner (Long Beach) 11/2006
Member	Cuarenta (Dominguez Hills)	Cuarenta (Dominguez Hills)	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Steigerwald (San Diego) 01/2014	TBD	Rivera (Fullerton) 10/2015	Rivera (Fullerton) 10/2015
Member	Shaw (San Jose)	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	TBD	TBD
Member	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Bridges (Los Angeles) 01/2014	Bridges (Los Angeles) 01/2014	Barker (Chico) 10/2015	Barker (Chico) 10/2015
Member	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Kite (Northridge) 07/2011	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	TBD	TBD
Member	N/A	N/A	N/A	N/A	N/A	Malasarn (Pomona) 7/2012	Malasarn (Pomona) 7/2012	Malasarn (Pomona) 7/2012	Padilla (Sacramento) 10/15	Padilla (Sacramento) 10/2015
Member	N/A	N/A	N/A	N/A	N/A	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012
EC Liason	Risser (SLO)	Risser (SLO)	Wight (Monterey Bay)	Wight (Monterey Bay)	Wight (Monterey Bay)	Thorpe (Chico)	Thorpe (Chico)	Thorpe (Chico)	Van Leuven (San Bernardino)	Van Leuven (San Bernardino)

2016/2017 RISK MANAGEMENT TRAINING

ISSUE: The Committee appointed a Risk Management Training Task Group, appointing Kelli Eberlein as the Chair and Kristal Slover as Co-Chair. The Committee will receive a report at today's meeting from the Task Group. Potential training items were discussed as follows:

Mental Health

RECOMMENDATION: No action is requested on this item at today's meeting. This item is provided as information only.

FISCAL IMPACT: AIME budgeted \$20,000 for training.

BACKGROUND: At its January 23, 2012 meeting, the Committee elected to include a budget to provide loss control training relating to sport injuries. Topics of interest include Treatment of Mental Health Conditions/Liabilities, Sickle Cell Trait, and others. At its May 7, 2012 the Committee appointed a Task Group to research possible risk management training topics, training providers, and the delivery of said training.

PUBLICATION: None.

ATTACHMENT(S): None.

CSURMA AIME OTHER BUSINESS

ISSUE: The AIME Committee has discussed possible athletic programs that would enhance the existing CSURMA Athletic program. The following were a few of those programs discussed in May:

1. Mental Health – request a proposal for a mental health program for athletes
2. Domestic Athlete medical coverage – discuss options to cover athletes as a “primary” provider
3. Proof of student athlete status
4. Foreign Travel Coverage – conduct an “orientation” of the CSURMA Foreign Travel Insurance program due to the increase in foreign travel by athletic programs

RECOMMENDATION: It is recommended that the Committee discuss the proposed programs and provide direction to Staff as appropriate.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S): None.

CSURMA AIME 2017 MEETING CALENDAR

ISSUE: The Program Administrator includes a current copy of the CSURMA meeting calendar in every agenda.

RECOMMENDATION: No action is requested on this item.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT:

- a. CSURMA 2017 Meeting Calendar



California State University Risk Management Authority

2017 CSURMA MEETING CALENDAR

JANUARY				FEBRUARY				MARCH			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
8	3:00 PM	EC (AOA Conference)	San Diego	23	1:00 PM	PC	TBD	9	10:00 AM	AORMA	San Diego
8 - 11		AOA Annual Conference	San Diego					9	2:00 PM	EC	San Diego
11	10:30 AM	AIME	San Diego					10	8:30 AM	EC LRP	San Diego
APRIL				MAY				JUNE			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
				1	10:30 AM	AIME	San Francisco			AOA EC	TBD
				3	2:00 PM	BOD Orientation	Teleconference	22	1:00 PM	PC	Teleconference
				4	10:00 AM	AORMA	Long Beach				
				5	8:30 AM	EC	Long Beach				
				5	10:30 AM	BOD	Long Beach				
JULY				AUGUST				SEPTEMBER			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
TBD	11:00 AM	AORMA Officers Retreat	TBD	TBD		AOA EC	TBD	6	9:00 AM	AORMA New Member	TBD
								6	10:00 AM	AORMA LRP	TBD
								7	9:00 AM	AORMA	TBD
								7	4:00 PM	EC Orientation	TBD
								8	8:30 AM	EC	TBD
								28	1:00 PM	PC	Teleconference
OCTOBER				NOVEMBER				DECEMBER			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
16	10:30 AM	AIME	Fullerton	TBD		AOA EC	TBD	7	10:00 AM	AORMA	TBD
18	2:00 PM	BOD Orientation	Teleconference	30	8:00 AM	PC	San Francisco	8	8:30 AM	EC	TBD
19	10:00 AM	AORMA	Long Beach					7	8:00 AM	PC	San Francisco
20	8:30 AM	EC	Long Beach								
20	10:30 AM	BOD	Long Beach								

AORMA = Auxiliary Organizations Risk Management Alliance Committee
 AIME = Athletic Injury Medical Expense Committee
 MSLCTC = AORMA Member Services, Loss Control & Training Committee

PC = AORMA Programs Committee
 AORMA LRP = AORMA Long Range Planning Meeting
 AOA = CSU Auxiliary Organizations Association

EC = CSURMA Executive Committee
 EC LRP = EC Long Range Planning Meeting
 BOD = CSURMA Board of Directors

CSURMA AIME COMMITTEE MEMBERS ROSTER

ISSUE: Attached for the Committee's review is the CSURMA AIME Committee Membership Roster Contact List.

RECOMMENDATION: It is recommended that the Committee Members review the contact information for accuracy and report any changes or corrections to Staff.

FISCAL IMPACT: None.

BACKGROUND: An accurate and current list facilitates better communication among the Committee and with Staff.

PUBLICATION: None.

ATTACHMENT(S):

- a. AIME Committee and Staff Directory

CSURMA AIME COMMITTEE MEMBERS

As of December 2016

First Name	Last Name	Title	Organization	Street Address	Email	Phone/Cell	Term of Office Expires
Anita	Barker	Athletic Director	CSU Chico	400 West First St Chico, CA 95929-0130	abarker@csuchico.edu	Tel: 530-898-6470 Cell: 530-570-5612	07/01/17
Kelli	Eberlein	Head Athletic Trainer	CSU Fresno	1620 E Bulldog Lane Fresno, CA 93740	keberlein@csufresno.edu	Tel: 559-278-4170 Cell: 559-709-2534	07/01/17
Cindy	Masner	Interim Athletic Director	CSU Long Beach (Vice Chair)	1250 Bellflower Blvd. Long Beach, CA 90840	cindy.masner@csulb.edu	Tel: 562-985-8527 Cell: 562-843-0080	07/01/16
Summer	Rivera	Personnel Coordinator	CSU Fullerton	800 N. State College Blvd. Fullerton, CA 92834	surivera@fullerton.edu	Tel: 657-278-2129 Cell: 714-308-1585	07/01/17
Brandon	Padilla	Director of Athletic Trainer	CSU Sacramento	6000 J Street Sacramento, CA 95819	bpadilla@csus.edu	Tel: 916-278-2464 Cell: 979-575-2826	07/01/16
Scott	Shaw	Director of Sports Medicine	San Jose State (Chair)	One Washington Square San Jose, CA 95192-0062	scott.shaw@sjsu.edu	Tel: 408-924-1297 Cell: 408-506-3858	07/01/17
Kristal	Slover	Head Athletic Trainer	CPSU, San Luis Obispo	1 Grand Ave San Luis Obispo, CA 93407	kemig@calpoly.edu	Tel: 805-756-6065 Cell: 805-801-5177	07/01/16
Jody	Van Leuven	CSURMA Exec Committee Liaison CSU San Bernardino, Risk Manager	CSU San Bernardino	5500 University Parkway San Bernardino, CA 92407	jody.vanleuven@csusb.edu	Tel: 909-537-3939 Cell: 818-554-8700	N/A

AIME Advisory Committee Staff Members

As of December 2016

Organization	First Name	Last Name	Title	Street Address	City	State	Zipcode	Phone/Fax/Email
CSU Office of the Chancellor	Robert	Eaton	Senior Director, Financing and Treasury	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4572 Fax: 562-951-4859 Email: reaton@calstate.edu
CSU Office of the Chancellor	Zachary	Gifford	Director, Systemwide Risk Management	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4568 Fax: 562-951-4859 Email: zgifford@calstate.edu
CSU Office of the Chancellor	Rebecca	Skidmore	Risk Management Administrative Analyst	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4574 Fax: 562-951-4859 Email: rskidmore@calstate.edu
CSU Office of the Chancellor	Leona	Ching	Systemwide Risk Management	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4580 Fax: 562-951-4859 Email: lching@calstate.edu
Alliant Insurance Services	Daniel	Howell	Program Director	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1426 Fax: 415-874-4810 Email: dhowell@alliant.com
Alliant Insurance Services	Robert	Leong	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1441 Cell: 510-882-1009 Fax: 415-874-4810 Email: rleong@alliant.com
Alliant Insurance Services	Stacey L.	Weeks	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1448 Cell: 415-215-4055 Fax: 415-874-4810 Email: sweeks@alliant.com
Alliant Insurance Services	Van	Rin	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1408 Fax: 415-874-4810 Email: vrin@alliant.com
A-G Administrators	Dixon	Gillis	Run-Off Administrator	P. O. Box 979	Valley Forge	PA	19482	Tel: 610-933-0800 Fax: 610-933-4122 Email: dgillis@agadm.com
A-G Administrators	Dan	Berry	Run-Off Administrator	P. O. Box 979 Valley Forge, PA 19482	Valley Forge	PA	19482	Tel: 610-933-0800 Fax: 610-933-4122 Email: dberry@agadm.com
A-G Administrators	James	Shipp	Run-Off Administrator	P. O. Box 979 Valley Forge, PA 19482	Valley Forge	PA	19482	Tel: 610-933-0800 Fax: 610-933-4122 Email: jshipp@agadm.com
Health Special Risk (HSR)	Tom	Lenihan	Claims Administrator	HSR Plaza 4100 Medical Parkway	Carrollton	TX	75007	Tel: 972-512-5700 Cell: 972-741-6507 Email: TomLenihan@hsri.com